

**NEPTUNE CITY BOARD OF EDUCATION
NEPTUNE CITY, NEW JERSEY 07753**

September 27, 2018
6:00 p.m.

Neptune City School District
Woodrow Wilson School

BUSINESS MEETING MINUTES

I. CALL TO ORDER

This is an open public Meeting of the Neptune City Board of Education. In accordance with Chapter 231, Public Law of 1975, adequate advance written notice of the Meeting was made by posting the Board Calendar of Meetings in the Main Office of the Woodrow Wilson School, and by delivery to the Coaster, the Asbury Park Press and the Neptune City Municipal Clerk.

As a courtesy, please turn off cell phones and refrain from conversations in the meeting room.

II. ROLL CALL

Board Members

Mrs. Oppegaard	<u> X </u>	Mr. Lopez	<u> X </u>	Mr. Wescott	<u> X </u>
Mr. Susino	<u> X </u>	Ms. Mordaunt	<u> X </u>	Mr. Whalen	<u> A </u>
Mrs. Lewis	<u> A </u>	Mrs. Smith	<u> X </u>	Miss Tallman	<u> A </u>

Others Present

Dr. Mercora	<u> X </u>	Ms. Considine	<u> X </u>
-------------	--------------	---------------	--------------

III. FLAG SALUTE

IV. CAUCUS

Motion by M. Smith and seconded by A. Susino to go into caucus to discuss personnel at 6:05 p.m.

Mrs. Oppegaard	<u> X </u>	Mr. Lopez	<u> X </u>	Mr. Wescott	<u> X </u>
Mr. Susino	<u> X </u>	Ms. Mordaunt	<u> X </u>	Mr. Whalen	<u> A </u>
Mrs. Lewis	<u> A </u>	Mrs. Smith	<u> X </u>	Miss Tallman	<u> A </u>

IV. CAUCUS - continued

Motion by M. Smith and seconded by A. Susino to reconvene from caucus at 6:31 p.m.

Mrs. Oppegaard	<u> X </u>	Mr. Lopez	<u> X </u>	Mr. Wescott	<u> X </u>
Mr. Susino	<u> X </u>	Ms. Mordaunt	<u> X </u>	Mr. Whalen	<u> A </u>
Mrs. Lewis	<u> A </u>	Mrs. Smith	<u> X </u>	Miss Tallman	<u> A </u>

IV. PRESENTATIONS

None

V. PUBLIC FORUM ON AGENDA ITEMS

Public comments should be directed to the President. Commentators should present themselves in a loud clear voice and state their name and address or affiliation.

VI. MINUTES

MOTION, The Board of Education approves the Minutes of the Special Business Meeting of August 22, 2018 and the Business Meeting of August 23, 2018.

Motion: C. Mordaunt Second: M. Smith

All in Favor X Oppose 0

VII. ADMINISTRATION AND COMMITTEE REPORTS

CHIEF SCHOOL ADMINISTRATOR'S REPORT

Fire Drills: 7/30/18 8/2/18

Discussion

- Opening of the 2018-2019 School Year
- Leader in Me Update
- Yoga Calm Update
- Technology Update
- Neptune Township School District Articulation
- Ocean Township opening vocational classes like Red Bank Regional High School
- 8th grade Washington trip - opening for 7th and 8th grades

Meeting
 September 27, 2018
 Page 3

Use of Building

Girls on the Run
 Wednesdays/Thursdays - September 19 - November 20, 2018
 Cafeteria – 3:00 – 4:30 p.m.
 To provide a practice space

Reports Filed

Statement of Assurance - Paraprofessionals
 Statement of Assurance - Lead Testing/Drinking Water
 Facilities Checklist

Informational Material:

Enrollment as of September 24, 2018
 Bullying Report for September, 2018 - There were no incidents
 Woodrow Wilson School Nursing Services Plan for school year 2018-2019
 Professional Development Plan

MOTION, The Board of Education approve the Chief School
 Administrator's Report as posted

Motion: A. Lopez Second: B. Wescott .

All in Favor X Oppose 0 .

CORRESPONDENCE

1. Thank you card from the Woodrow Wilson Staff for the “Meet and Greet” gathering hosted by Neptune City Board of Education.
2. Letter from Elyse Sansone regarding Coastal General Contracting donating yoga mats and blocks to Woodrow Wilson School.
3. Invitation to Debra Mercora, CSA, and the Board from Neptune High School Student Council to the annual Homecoming Parade on September 29th at 1:30 a.m. Also invited to help judge the floats; voting begins at 10 a.m.
4. Invitation to Neptune City Board of Education to celebrate the Board Certification Award given by the New Jersey School Boards Association.
 Monmouth County School Boards Association meeting is on October 11th, with dinner starting at 6 p.m. held at Colts Neck Inn, 191 Route 537, Colts Neck.
5. Letter from Monmouth County Department of Education approving employment contract with Linda Considine, commencing September 4, 2018 to June 30, 2019.
6. Letter of resignation from Jermaine Moore, Head Custodian, effective September 14, 2018.

MOTION, The Board of Education receive and file all items listed under Correspondence as posted

Motion: C. Mordaunt Second: M. Smith .
All in Favor X Oppose B. Wescott .

VIII. BOARD PRESIDENT AND COMMITTEE REPORTS:

BOARD PRESIDENT

Discussed homecoming float parade
October 11th is Certificated Board Recognition

CURRICULUM AND INSTRUCTION

COMMITTEE REPORTS

RESOLUTIONS

1. Resolution to designate 10/1/18 - 10/5/18 as “Annual Week of Respect”
2. Resolution to designate 10/15/18 - 10/19/18 as “Annual School Violence Awareness Week”
3. To approve acceptance of donation of 50 yoga mats and blocks from Coastal General Contracting.
4. To approve course reimbursement, *Bilingual-Bicultural Education*, to Alana Egan, Teacher, in the amount of \$750.00.
5. To approve Monmouth University student, Jamie Lynn Birch, for 40 hours of early field experience for the 2018-2019 school year.
6. To approve Monmouth University student, Abigayle Musto, for 20 hours of early field experience for the 2018-2019 school year.
7. To approve Monmouth University Intern Program student, Lauren Daly, for internship and supervision with Lonjeté Nias, Supervisor of Special Education, for the 2018-2019 school year.
8. To approve Monmouth University Intern Program student, Khayla Derrell, for internship and supervision with Lonjeté Nias, Supervisor of Special Education, for the 2018-2019 school year.
9. To approve workshop, *National History Day Program*, for Tracy Whitt held on October 4, 2018 at Monmouth University at no cost to the District.
10. To approve Dr. Mercora’s Professional Development Plan for the 2018-2019 school year.

CURRICULUM AND INSTRUCTION – continued

11. To approve workshop, *1st – 3rd Grade Workshop, National Institute for Early Education Research*, for Leigh White and Sue Tonzola held on October 29, 2018 in Waterford Works, NJ, at no cost to the District.
12. To approve attendance and presentation at *National Institute for Early Education P-3 Leadership Summit* for Margo O'Connor, Leigh White and Sue Tonzola held on November 16, 2018 in Monroe, NJ at no cost to the District.
13. To approve workshop, *Leader in Me Regional 7 Habits Training*, for Margo O'Connor, Nakia Johnson-Callands and Officer Mike Campanella held on October 3 – 4, 2018 in Linden at no cost to the District.
14. To approve attendance and presentation *Art Educators of NJ (AENJ) Conference* for Alana Egan, held on October 1, 2018 in West Long Branch at a cost of \$185.00.
15. To approve workshop, *Yoga Calm for Children*, for Margo O'Connor (in place of Dr. Mercora) and Elyse Sansone held on October 19th in Howell at a cost of \$500.00 (The workshop was originally approved in August, 2018 business meeting.)
16. To approve QSAC workshop, *Instruction and Program Section of the DPR*, for Debra Mercora and Margo O'Connor held on October 18, 2018 in Freehold at no cost to the District.
17. To approve workshop, *ELL Supervisors and Coordinators Roundtable*, for Lauren Vicidomini held on September 24, 2018 in Monroe and November 14, 2018 in Monmouth Junction.
18. To approve workshop, *Annual Field Supervisor Orientation*, for Lonjeté Nias held on September 20, 2018 at Monmouth University at no cost to the District.
19. To approve the following faculty as Lighthouse Leadership Team, Coordinators:
Bethany O'Brien and Tracy Whitt
20. To approve the following faculty as Lighthouse Leadership Team:
Bethany O'Brien
Tracy Whitt
Elyse Sansone
Susan Gleason
Karen Bonney
Lauren Vicidomini
Katie Porter
Sue Tonzola
Jackie Tinik
21. To approve membership with The Educational Services Commission of New Jersey (ESCNJ) Special Services Professional Development Academy at a fee of \$300.00 for the 2018-2019 school year.
22. To approve workshop, *NJ Council for Social Studies Annual Conference*, for Tracy Whitt held on October 22, 2018 at Rutgers University at no cost to the District.
23. To approve workshop, *SRF Suicide Prevention Research & Training Conference*, for Lonjeté Nias held on September 27, 2018 at Monmouth University at no cost to the District.
24. To approve workshop, *SEMI - Fall 2018 Regional Meetings*, for Lonjeté Nias held on October 16, 2018 at no cost to the District.

FINANCE AND OPERATIONS – continued

- 11. To approve tuition contract with Monmouth County Vocational School District for the period September 1, 2018 – June 30, 2019:
 - Academy of Allied Health & Science \$6,485.00
 - Academy of Law Public Safety \$6,485.00
 - Biotechnology High School \$6,485.00
 - Communications High School \$6,485.00
 - Design Academy \$6,485.00
 - High Technology High School \$6,485.00
 - Marine Academy of Science & Tech. \$6,485.00
 - Class Academy \$6,160.00
 - Career Center \$5,610.00
 - Shared-Time Regular Education \$ 880.00
- 12. To approve submission of the Preschool Education Expansion Aid application.
- 13. To approve workshop, *Hazard Communication/Right-To-Know Training*, for Ken Dioguardi held on November 20, 2018, in Tinton Falls at a cost of \$56.00.
- 14. To approve workshop, *School Safety Specialist Training*, for Ken Dioguardi held on October 2, 9, 16, 30, 2016, in Freehold at no cost to the District.
- 15. To approve workshop, *Job Coding with NJ State Department of Education*, for Linda Smith held on October 3, 2018, in Englishtown at no cost to the District.
- 16. To approve workshop, *School Security* for Debra Mercora held on October 3, 2018 at the Monmouth County Prosecutors Office at no cost to the District
- 17. To approve Woodrow Wilson School Nursing Services Plan for 2018-2019 school year.
- 18. To approve authorization for Linda Considine, Interim Business Administrator/Board Secretary, to sign checks on all accounts.

RESOLVE, The Board of Education approve the items listed under Finance and Operations as posted

Motion:	<u> C. Mordaunt </u>	Second:	<u> A. Susino </u>
Mrs. Oppegaard	<u> X </u>	Mr. Lopez	<u> X </u>
Mr. Susino	<u> X </u>	Ms. Mordaunt	<u> X </u>
Mrs. Lewis	<u> A </u>	Mrs. Smith	<u> X </u>
		Mr. Wescott	<u> X </u>
		Mr. Whalen	<u> A </u>
		Miss Tallman	<u> A </u>

HUMAN RESOURCES

COMMITTEE REPORTS

1. To approve, upon recommendation of the CSA, the employment contract with Linda Considine as approved by the Monmouth County Department of Education, commencing September 4, 2018 to June 3, 2019.
2. To accept letter of resignation from Jermaine Moore, Head Custodian, effective September 4, 2018.
3. To approve, upon recommendation of the CSA, Kenneth Dioguardi as Interim Facilities Supervisor/IT Coordinator at a salary of \$80,000.00 for 2018-2019 school year.
4. To approve, upon recommendation of the CSA, to appoint Ken Dioguardi - Right To Know contact person for the 2018-2019 school year.
5. To approve, upon recommendation of the CSA, to appoint Ken Dioguardi - AHERA Representative for the 2018-2019 school year.
6. To approve, upon recommendation of the CSA, the hiring of Megan Ruff as a Paraprofessional for the 2018-2019 school year, at a salary of \$17,960.00, retroactive to September 1, 2018.
7. To approve, upon recommendation of the CSA, Alana Egan as Full-Time Elementary Teacher (Art/Title I) on Step 4, \$48,845.00 retroactive to September 17, 2018. (Previously at 55% Part-Time)
8. To approve, upon recommendation of the CSA, the hiring of Matthew Brand as a Substitute Custodian for the 2018-2019 school year at a rate of \$10.75 upon completion of paperwork.
9. To approve, upon recommendation of the CSA, the hiring of Jacqueline VanCleaf as a Substitute Teacher for the 2018-2019 school year at a rate of \$90/day.
10. To approve, upon recommendation of the CSA, the hiring of Robert Gardner, Jr. as a School Social Worker, Step1+MA, \$48,945, effective October 1, 2018.
11. To approve, upon recommendation of the CSA, the hiring of Zaire McMillian as a Substitute Custodian for the 2018-2019 school year at a rate of \$10.75 upon completion of paperwork.
12. To approve, upon recommendation of the CSA, the hiring of Malik Biel as a Substitute Teacher for the 2018-2019 school year at a rate of \$90/day upon completion of paperwork.
13. To approve, upon recommendation of the CSA, the hiring of Brittany Mirrione as a Substitute Teacher for the 2018-2019 school year at a rate of \$90/day upon completion of paperwork.

RESOLVE, The Board of Education approve the items listed under Human Resources as posted

Motion:	<u> A. Susino </u>	Second:	<u> M. Smith </u>		
Mrs. Oppegaard	<u> Abstain #11 </u>	Mr. Lopez	<u> X </u>	Mr. Wescott	<u> No </u>
Mr. Susino	<u> X </u>	Ms. Mordaunt	<u> X </u>	Mr. Whalen	<u> A </u>
Mrs. Lewis	<u> A </u>	Mrs. Smith	<u> X </u>	Miss Tallman	<u> A </u>

RESOLVE, The Board of Education approve #11 Human Resources as a separate item:

- 11. To approve, upon recommendation of the CSA, the hiring of Zaire McMillian as a Substitute Custodian for the 2018-2019 school year at a rate of \$10.75 upon completion of paperwork

Motion:	<u> A. Susino </u>	Second:	<u> M. Smith </u>		
Mrs. Oppegaard	<u> Abstain </u>	Mr. Lopez	<u> X </u>	Mr. Wescott	<u> X </u>
Mr. Susino	<u> X </u>	Ms. Mordaunt	<u> X </u>	Mr. Whalen	<u> A </u>
Mrs. Lewis	<u> A </u>	Mrs. Smith	<u> X </u>	Miss Tallman	<u> A </u>

IX. REPORT ON NEPTUNE TOWNSHIP BOARD OF EDUCATION MEETING

Mr. Lopez reported on his representation at Neptune High School. Discussed various committees; discussion of changing election date

X. OLD BUSINESS

Discussed police officer in building
Children not crossing at crosswalks

XI. NEW BUSINESS

Mrs. Smith discussed new yoga program for students
